

Ordering Customer

1. Name

2. ID Number  3. Phone

4. Address

5. Legal representative / Proxy (Name/ID)

6. Currency  7. Amount  8. Exchange rate

9. Amount (in words)  11. Credit value date  TOM  SAME DAY

10. Ordering customer's account  B G U N C R

Beneficiary Customer

12. Name

13. Address

14. IBAN/Account

15.1. Beneficiary's Bank Name

15.2. Beneficiary's Bank Address

16. BIC Code  17. Bank Code

18. Details of Payment

19. UniCredit Bulbank's charges are for the account of  Ordering customer  Beneficiary

20. Other bank's charges are for the account of  Ordering customer  Beneficiary

22. Pursuant to art. 4, par. 7 and art.6, par.5, p.3 of the Law for the measures against money laundering I/We declare that the funds, subject to this banking transaction, originate from legal activity and are with origin:

21. Urgent processing (cut off time)  Before  After

Declaration under art.2, par.1 of the Ordinance 28 of BNB I/We declare that the attached copies of documents are identical with the originals

23. Additional information and Annexes

I/We are aware of the liabilities according to par. 313 of the PC for disclosure of misleading data and facts.

Date  /  /

Signature

Stamp (client)

Stamp (UniCredit Bulbank)



## Instructions for completion of a Cross-border credit transfer order

The payment order must be filled in block letters, in English or Bulgarian, transliterated in Latin script.  
Important! When completing the form on a computer should be used version of **Adobe Reader application** not lower than 11.0.0.

The payment order must be completed in accordance with the requirements of the effective currency legislation under the following **conditions**:

### I. Ordering Customer

- 1. Name:** Fill in the exact name of the legal entity or full name of the individual.
- 2. ID Number:** Fill in the BULSTAT registration number for legal entities or Personal ID Number/Foreigner's Personal ID Number for individuals.
- 3. Phone:** Fill in a telephone number.
- 4. Address:** Fill in the address of the legal entity or individual.
- 5. Legal representative/Proxy (Name and Personal Number):** Fill in the name and Personal ID Number of the person authorized by the account holder to execute the order.
- 6. Currency:** Fill in the currency of the transfer. The data must be filled in by the customer.
- 7. Amount (in figures):** Indicate the amount of the transfer in figures. The data must be filled in by the customer.
- 8. Exchange rate:** In case of an ordered transfer with an agreed exchange rate by the customer, fill in this field
- 9. Amount (in words):** Indicate the amount of the transfer in words. The data must be filled in by the customer.
- 10. Ordering customer's account:** Fill in the IBAN number of the ordering customer's account. In case of an ordered transfer with a team deposit account, indicate the relevant technical account of the bank in this field (to be filled in by a bank employee).
- 11. Credit value date:** The completion of this field is not obligatory. The default standard value date is TOM (next business day). When an explicit request is received for a preferential value date, mark with an "X" for SAME DAY (same business day). Depending on the credit value date, the relevant fee shall be paid according to the bank's Tariff for legal entities or private individuals respectively.

### II. Beneficiary Customer

- 12. Name:** Fill in the name of the beneficiary. The data must be filled in by the customer and the bank employee can provide assistance.
- 13. Address:** Fill in the exact address of the beneficiary.
- 14. IBAN/Account:** Fill in the number of the beneficiary's account. For payments to a country in the European Economic Area, fill in the IBAN. When no IBAN is indicated, the transfer order will be rejected.
- 15.1. Beneficiary's bank name:** Fill in the name of the beneficiary's bank. In case of payments to a country in the European Economic Area, it is enough to fill in the IBAN .
- 15.2. Beneficiary's bank address:** Fill in the address of the beneficiary's bank. In case of payments to a country in the European Economic Area, it is enough to fill in the IBAN.
- 16. BIC Code:** Fill in the SWIFT code of the beneficiary's bank. The field is obligatory for payments to a country outside the European Economic Area. If no SWIFT (BIC) is indicated in case of payments to a country outside the European Economic Area, the transfer order will be rejected.
- 17. Bank Code:** It is used for payments to a country outside the European Economic Area. It is alternative to field 16 in the cases where the ordering customer does not have the SWIFT code of the beneficiary's bank but information is provided for its bank code in the relevant clearing system (FW, ABA, BSB, etc.).
- 18. Details of Payment:** Indicate the details for making the payment.
- 19. UniCredit Bulbank's charges are for the account of:** Mark with an "X" who will cover the fees of UniCredit Bulbank - the ordering customer or the beneficiary. In case of payment within EEA, the fees could not be covered by the beneficiary.
- 20. Other bank's charges are for the account of:** Mark with an "X" who will cover the fees of the other banks - the ordering customer or the beneficiary.
- 21. Urgent processing (taking into account the cut-off time):** In case of an ordered transfer with a request for urgent processing, depending on the hour of submission of the order, mark with an "X" *before* or *after* the cut-off time, respectively for acceptance of transfers for current processing. The fee is additionally paid according to the Tariff for legal entities, or private individuals respectively.
- 22. Legislative requirements according to the Measures against Money Laundering Act:** Describe the origin of the funds subject to this transfer for amounts above BGN 30 000 equivalent for a non-cash operation.
- 23. Additional information and Appendixes:** Describe the enclosed documents for the details of payment according to the legislative requirements (currently for amounts of BGN 30 000 or more, or their equivalent in another currency for payments to countries outside the European Union and the European Economic Area, as [the Declaration under art.2, para.1 of Ordinance 28 of BNB is obligatory](#)). In the cases when the order is related to a financial loan between a local legal entity or a sole proprietor and a foreign entity, including through opening of a bank account abroad as well as through a direct investment, you must include the BNB number assigned upon the registration of the deal. The customer may provide additional instructions.

*Fields 6, 7, 9 and 14 are obligatory and must be filled in by the customer. The employee may also provide assistance when the other fields are filled in. The characters for filling in the fields are limited in number in accordance with international SWIFT standards.*

Date/Hour of Submission:	Bank employee:	PayNet reference: