

### Documents for leasing by individuals

- ✓ [Leasing application](#) (xls,105KB);
- ✓ Copy of ID Card;
- ✓ Copy of the Driver's license;
- ✓ Income certificate (certificate from the employer and/or copy of the employment agreement or copy from the annual tax statements with entry number stamped by the National Revenue Agency (NRA));
- ✓ Offer from the supplier of the vehicle;

### Documents for leasing by legal entities

- ✓ [Leasing application](#) (xls,105KB);
- ✓ Copies of the ID Cards of the legal representatives;
- ✓ Protocol – decision for the lease of the asset (if required);
- ✓ Copies of the Unified Identification Code and VAT registration (if any);
- ✓ Copies of the annual tax statements for the last two years, with entry number stamped by the National Revenue Agency (NRA);
- ✓ VAT protocols for the respective months of the interim period;
- ✓ Annual accounting reports (balance and income & expenses report) for the last two years and an intermediate report for the period of the current year;
- ✓ Breakdown of receivables and payables for the last year and interim period
- ✓ Offer-specification by the importer / supplier of the asset; if the type of the asset is a used vehicle the mileage have to be mentioned;
- ✓ National Revenue Agency certificate for lack of tax charges (according to article 87, paragraph 6 of the Tax and Social Insurance Procedure Code);
- ✓ Additionally, **for companies with transport activity** only: transport license and copies of the registration certificates of all owned vehicles.

**All documents are to be certified with: „certified true copy”.**

**The company reserves the right to seek additional documents in order to prove the creditworthiness of the clients.**